

ATTENDANCE LEDGER

Attendances Report:

Declaration by the student: I hereby declare that I have maintained the required attendance.

Student Attendance Declaration

Name :

Roll No :

Course Name :

Course Duration :

Attendance Details:

- **Number of Days Present:**
- **Number of Days Absent:**
- **Mode of Attendance:**
- **Online:**
- **Offline:**
- **Overall Attendance Percentage:**

I hereby declare that the above attendance details are true and correct to the best of my knowledge.

Date: [Insert Date]

Signature of Student: _____

Month	Week 1	Week 2	Week 3	Week 4	Week 5
	Tasks Assigned & Performed	Tasks Assigned & Performed	Tasks Assigned & Performed	Tasks Assigned & Performed	Tasks Assigned & Performed
	1.	1.	1.	1.	1.
1st	2. 3.	2. 3.	2. 3.	2. 3.	2. 3.
	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor
	1.	1.	1.	1.	1.
2nd	2. 3.	2. 3.	2. 3.	2. 3.	2. 3.

	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign oft he Supervisor
	1.	1.	1.	1.	1.
3rd	2. 3.	2. 3.	2. 3.	2. 3.	2. 3.
	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor
	1.	1.	1.	1.	1.
4th	2. 3.	2. 3.	2. 3.	2. 3.	2. 3.
	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor
5th	1.	1.	1.	1.	1.
	2. 3.	2. 3.	2. 3.	2. 3.	2. 3.
	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor
6th	1.	1	1.	1.	1.
	2. 3.	2. 3.	2. 3.	2. 3.	2. 3.
	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor
7th	1.	1	1.	1.	1.

	2. 3.	2. 3.	2. 3.	2. 3.	2. 3.
	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor
8th	1.	1	1.	1.	1.
	2. 3.	2. 3.	2. 3.	2. 3.	2. 3.
	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor
9th	1.	1	1.	1.	1.
	2. 3.	2. 3.	2. 3.	2. 3.	2. 3.
	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor
10th	1.	1	1.	1.	1.
	2. 3.	2. 3.	2. 3.	2. 3.	2. 3.
	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor
11th	1.	1	1.	1.	1.
	2. 3.	2. 3.	2. 3.	2. 3.	2. 3.
	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor
12th	1.	1	1.	1.	1.
	2. 3.	2. 3.	2. 3.	2. 3.	2. 3.
	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor	Sign of the Supervisor

